

	<p align="center">SEASALTER SAILING CLUB</p> <p align="center">The Clubhouse, Faversham Road, Seasalter, Whitstable, Kent. CT5 4BW</p> <p align="center">Telephone: 01227-278615</p>	
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Application to be sent with relevant payment to:

Membership Secretary SSC, Mrs Jane Bainbridge, 26 Strangford Road, Tankerton, Whitstable, Kent. CT2 5EP

APPLICATION FOR ONE YEAR MEMBERSHIP –2022 only.

“DIP YOUR TOE” Introduction to Sailing. **

TO BE COMPLETED IN BLOCK CAPITALS

Name of Applicant in full.....

Address

..... Postcode Telephone

Mobile Email

We would like to use your email address to keep you informed of club events and updates, please tick here if you agree to allow this, your email address will not be seen by others. ☐

**** Free use of club boats on timetabled club sailing days when SSC Patrol boat is afloat.**

Please note this category of membership does not include use of the boat field for parking of members' own boats. Should members wish to change to a Full membership including boat parking during 2022 they are welcome to do so with a pro-rata payment to match subscriptions in the appropriate category.

I HEREBY APPLY for 1 Year “Dip your Toe” Introduction to Sailing Membership and if elected AGREE to abide by the Rules, Byelaws and Sailing Instructions of the Club as amended from time to time (Please see overleaf).

I enclose herewith **ONE YEAR Subscription** £..... (Entry fee – NIL)
(payable to Seasalter Sailing Club)

Signature of Applicant **Date**

(If Junior, state Date of Birth Name & Signature of Parent or Guardian)

We, Members of the Club, HEREBY PROPOSE that the above applicant be elected a Member of the Club.	
Proposer:- Signature NAME IN BLOCK CAPITALS	Seconder:- Signature NAME IN BLOCK CAPITALS

Family Membership

Applicants for Family Membership are requested to insert the names of the members of their families below

Wife / Partner

(Forename or other names)

Children Born 20

(Forename or other names) Born 20.....

..... Born 20

..... Born 20.....

Please refer to the Club Byelaws for information on the requirements for supervision of children or young persons under the age of 18

Membership Details and Subscriptions for “Dip your Toe” Introduction to Sailing applicants

2022 only – “Dip your Toe” Single/Family Membership - Applicants must be new to SSC.

- (a) Family Membership, which covers the Husband and Wife (or co-habiting partnership) and their children up to the age of 18.
- (b) Single Membership, which is payable by single members aged 25 and over at the beginning of the year.

“Dip your Toe” members may have free use of club boats on timetabled club sailing days when SSC Patrol boat is afloat. Booking a boat should follow current procedure, online, via SSC website email clubboatbooking@seasaltersc.org.uk , no more than 1 week in advance.

Please note this category of membership does not include use of the boat field for parking of members’ own boats. Should members wish to change to Full membership including boat parking during 2022 they are welcome to do so with a pro-rata payment to match subscriptions in the appropriate category.

Entry Fees

Entry fees are normally payable by all new Members admitted to the Club at a rate to be fixed by the General Management Committee – currently (2022) **Entry Fee for “Dip you Toe” new members in 2022 only is NIL.**

Acceptance to Club: Payment of subscription with this application form does not constitute acceptance to the club membership. Applicants may be invited to meet with the General Management Committee to aid consideration of their application and may then be accepted to the membership at the discretion of that committee.

“Dip your Toe” Membership Subscriptions (1st January – 31st December 2022 only)

Membership Categories	Annual Fee 1 Jan – 31 Dec
Full Family	£150
Single	£100
Young Adult (18-24)	£45
Student (25 and over)	£40
Junior	£40

To become a member of SSC it is a requirement that the appropriate fee is paid in full.

Club Rules, Byelaws and Sailing Instructions

All members, of any class or type, shall receive a copy of the club rules, club byelaws and club sailing instructions on acceptance to the club membership roll. Compliance with these rules, byelaws and instructions, as amended from time to time, is a requirement for continuing membership of the club. In making application to join the membership applicants and, where applicable, their family members are deemed to have accepted this requirement.

Risk Statement and Sailing Entry Form. On acceptance to the Club each Member shall complete and sign the Club Risk Statement and Sailing Entry Form thereby confirming their acceptance of their responsibility for the safety of themselves and others who may sail with them.

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Application to be sent with relevant payment to:

Membership Secretary SSC, Mrs Jane Bainbridge, 26 Strangford Road, Tankerton, Whitstable, Kent. CT2 5EP

APPLICATION FOR MEMBERSHIP

TO BE COMPLETED IN BLOCK CAPITALS

Name of Applicant in full.....

Address

..... Postcode Telephone Mobile

Occupation Email.....

We would like to use your email address to keep you informed of club events and updates, please tick here

☐

if you agree to allow this, your email address will not be seen by others.

Boat(s) Class Sail No Name

Class Sail No Name

Membership of other Sailing/Yacht Clubs

RYA Sailing Certificates held (if any).....

RYA Powerboat or Race Officer Certificates held (if any)

*** I HEREBY APPLY for Membership and if elected AGREE to abide by the Rules, Byelaws and Sailing Instructions of the Club as amended from time to time (Please see overleaf)**

I enclose herewith **Entrance Fee £30** and **Annual Subscription £..... Total £**
(payable to Seasalter Sailing Club)

Signature of Applicant **Date**

(If Junior, state Date of Birth Name & Signature of Parent or Guardian)

<p>We, Members of the Club, HEREBY PROPOSE that the above applicant be elected a Member of the Club.</p>	
<p>Proposer:- Signature</p> <p>NAME IN BLOCK CAPITALS</p>	<p>Seconder:- Signature</p> <p>NAME IN BLOCK CAPITALS</p>

Family Membership

Applicants for Family Membership are requested to insert the names of the members of their families below

Wife / Partner

(Forename or other names)

Children

(Forename or other names)

..... Born 20

..... Born 20.....

..... Born 20

..... Born 20.....

Please refer to the Club Byelaws for information on the requirements for supervision of children or young persons under the age of 18

Membership Classes, Subscriptions and Entry Fees

Full Membership (for sailing members)

- (a) Family Membership, which covers the Husband and Wife (or co-habiting partnership) and their children up to the age of 18.
- (b) Single Membership, which is payable by single members aged 25 and over at the beginning of the year.
- (c) Young Adult Membership, which is payable by Members of age 18 and above, but under the age of 25 at the beginning of the year.
- (d) Junior Membership, which is payable by Members under the age of 18 at the beginning of the year and not covered by Family Membership.
- (e) Student Membership, which is payable by members aged 25 and over who are undertaking a further education course at a recognised further education establishment, or are apprenticed, and not in paid employment.

Associate Membership (for non-sailing Members)

Associate Members will be entitled to the rights and privileges under the Club Rules EXCEPT:

- (i) those Rules, Byelaws, and Regulations restricted to sailing matters.
- (ii) the right to vote, and
- (iii) they will not be eligible for election to Office or service on the General Management Committee though they may be co-opted to Sub-Committees at the discretion of the Committee.
- (iv) they will not be eligible to store boats and/or sailing equipment on the club premises or to use club boats and/or sailing equipment, however they may sail as crew with members on members' boats 5 times.

The types of Associate Membership shall be:

- (i) Husband and Wife/Partner only.
- (ii) Single Members over the age of 18 years.

Entry Fees

Entry fees shall be payable by all new Members admitted to the Club at a rate to be fixed by the General Management Committee – currently (2022) **Entry Fee is set at £30.**

Acceptance to Club: Payment of Entry fee and/or subscription with this application form does not constitute acceptance to the club membership. Applicants may be invited to meet with the General Management Committee to aid consideration of their application and may then be accepted to the membership at the discretion of that committee.

Membership Subscriptions (1st January – 31st December 2022 - reviewed annually)

Membership Categories	Annual Fee** 1 Jan – 31 Dec	**Boat parking included As below	Joining 1 June-31 July 75% annual fee	Joining 1 Aug-30 Sept 50% annual fee	Joining 1 Oct – 31 Dec current annual fee *
Full Family	£230	£100	£172.50	£115	£230
Single	£195	£100	£146.25	£97.50	£195
Young Adult (18-24)	£45	£12	£33.75	£22.50	£45
Student (25 and over)	£40	£12	£30	£20	£40
Junior	£40	£12	£30	£20	£40
Associate	£40	N/a	£30	£20	£40

- Members paying on or after 1 Oct shall not be required to pay any subscription for the following year.

To become a member of SSC it is a requirement that the full annual fee including boat parking is paid.

Boat parking spaces will be allocated by the GMC in accordance with the club's byelaws. We are afforded ample space for members' boats, however the committee reserves the right to refuse multiple boat parking where it is felt that there is an intent to use the area to store boats that are not suitable for sailing at the club or where the member has more than one boat and does not sail regularly.

Club Rules, Byelaws and Sailing Instructions

All members, of any class or type, shall receive a copy of the club rules, club byelaws and club sailing instructions on acceptance to the club membership roll. Compliance with these rules, byelaws and instructions, as amended from time to time, is a requirement for continuing membership of the club. In making application to join the membership applicants and, where applicable, their family members are deemed to have accepted this requirement.

Risk Statement, Boat Registration and Sailing Entry Form. On acceptance to the Club and at each annual renewal of membership each Member shall complete and sign the Club Risk Statement, Boat Registration and Sailing Entry Form thereby confirming their acceptance of their responsibility for the safety of themselves and others who may sail with them.

SEASALTER SAILING CLUB BYELAWS
Issued by the General Management Committee (GMC)

1. Proof of Membership

An official membership programme, signed by an Executive Officer, will be issued annually to each Member and must be produced on request to an Executive Officer of the Club.

Members shall, as soon as reasonably practicable, contact the Honorary Secretary of any change in their address or contact details to ensure that they can be directly contacted if required.

2. Property and Club Premises

Members of the Club, their guests or visitors may use the Club premises and any other facilities of the Club, entirely at their own risk and impliedly accept the Club will not accept any liability for any damage to or loss of property belonging to Members, their guests or visitors.

A Member shall not knowingly use any boat, property or equipment owned by the Club or another Member without the prior agreement of the GMC or that other Member respectively.

A Member shall not knowingly remove, injure, destroy or damage any property of the Club or another Member and shall make restitution for the same if called upon to do so by the GMC.

Should an Executive Officer of the Club approve temporary removal of any article from the Club by a Member then that Member will return such article immediately on being requested to do so.

Members shall be responsible for keeping the Club premises and its environs clean and tidy.

3. Smoking & Fire Protection Policy

The club buildings including outhouses, sheds, enclosed storage areas, and any other permanent or temporary enclosed structures are 'No Smoking' areas. Members will inform their visitors of this policy.

No use of grinding, welding, blow torch or similar equipment or any stripping of paint, varnishing, painting or other activity that may produce sparks, noxious fumes or dust may be carried out within the club buildings except with the prior permission of the GMC. In the event that such permission is given at least one member must be allocated to watch the activity, agreed with the GMC, whilst it is being carried out - to monitor for potential fire hazards.

4. Sailing Committee and Officer of the Day

Instructions issued by the Sailing Committee will have the same authority for the purpose of all aspects of sailing as if they were given by the GMC and are binding on all competitors in any race or event organised by the Club.

The Race Officer is in charge of racing and his instructions will have the same authority for the purpose of sailing as if they were given by an Executive Officer of the Club.

5. Visitors and Crews

Visiting sailors who wish to sail and/or use the Club's facilities, in addition to being signed in under Rule 19, shall pay a fee to the Club. The amount of such fee to be decided from time to time by the GMC.

Members using visitors for crews in Club events shall be entitled to do so without paying a fee for a maximum of three races, thereafter Members shall pay a fee the amount of which shall be decided from time to time by the GMC. Should the visitor become a Member in the same year the fees will be refunded.

6. Duties

Each Full Member is required to carry out at least four duties per season for the running of the events organised by the Club. Associate and Honorary Life Members are not required to undertake duties however recognition of their expertise is accepted in any assistance they may give in both the undertaking of duties for organised events and the general running of the Club.

Each Member carrying out a duty shall ensure that they use the relevant Safety Check Lists in preparing for and completing their assigned duty.

7. Patrol Boats

Each patrol boat shall always be manned by two persons approved by the Race officer.

8. Management of Boats

The owner/helmsman is solely responsible for the boat and crew as set out in the Sailing Instructions and this responsibility is extended to cover sailing in general at the Club.

All Members are required to comply with the Sailing Instructions whilst racing at the Club.

All Members whilst sailing are required to hold adequate third party and public liability insurance.

All persons must wear personal buoyancy at all times when sailing.

9. Classes of Boats

Each class sponsored by the Club shall comprise a minimum of five boats of the same class except that the Handicap class shall comprise a minimum of three boats.

10. Parking & Boat Storage

The GMC will allocate the areas and positions for the parking of cars, caravans, boats, boat trailers and tents on the Club premises. Provided they can be accommodated then other vehicles craft and equipment may be parked on Club premises only for the duration of a Club organised event.

The decision to allow parking and/or storage, and the positions on Club premises, is at the sole discretion of the GMC and will be binding on all Members of the Club.

Fees may be levied at amount(s) to be decided from time to time by the GMC.

The Sailing Committee will allot specific areas of the beach for boat storage to the sponsored and handicap classes of the Club. In the case of any dispute, such dispute will be referred to the GMC for a decision that will be binding on all Members of the Club.

11. Securing of Boats

It is the sole responsibility of each Member to ensure that their boat(s) remain securely tied down to ground anchors when not in use whether they are on trailers or not. This requirement applies to boats stored on the Club premises or on the adjacent beach.

This requirement also applies to any other craft or equipment to be stored on the club premises including, but not limited to, canoes and windsurf boards and other such craft.

Where boats or other equipment are found not to be secured in such a manner as to safeguard and protect from injury or damage any person, equipment or property then the GMC may require the owner to remove such boats or other equipment from the Club premises.

12. Labelling of Boats and other Members' Equipment on Club Premises

Details of all boats owned by Members and to be stored on the Club premises or adjacent beach are to be notified to the Sailing Committee either at annual renewal or before delivery to the Club premises during the year.

The Sailing Committee will provide an adhesive identification label to be affixed to the external port side of the rear transom of each boat and a register will be maintained by the Sailing Committee of all boats.

Members must notify the Sailing Committee of the permanent removal of labelled boats from the premises as soon as reasonably practicable.

Members must label, in a permanent manner, all trailers, other equipment and clothing to be left on the Club premises in such a manner that the owner can be readily identified.

13. Abandoned Boats and/or Trailers on Club Premises.

After a period of fifteen months elapses from the expiration of the last paid subscription period then:

- a) The GMC shall be entitled upon giving one-month notice in writing to the Member or former Member, at his last known address shown in the register of Members, to sell the boats and/or trailers and to deduct any monies due to the Club (whether by way of arrears of subscription, fees or otherwise) from the net proceeds of the sale before accounting of the balance (if any) to the Member or former Member.
- b) Alternatively any such boat or trailer which in the opinion of the GMC cannot be sold may, upon such notice as aforesaid, be disposed of in any manner the Committee may think fit and the expenses recovered from the Member or former Member. Any arrears as aforesaid shall be deemed to be a debt owing to the Club by the Member or former Member.

Except that the GMC shall be entitled at any time to move a boat to or from any part of the premises without being liable for any loss of or damage to the boat howsoever caused.

14. General Conduct & Camping

At all times Members and visitors are asked to conduct themselves with due respect to other Members, our neighbours and the general public.

Members must comply with any instructions issued by the GMC on the use of the galley and club facilities.

Drinks purchased in the Club Bar must not be taken off the premises. Although drinks may be taken into the Club boat field they may not be taken onto the sea wall or the beach.

When leaving the Club at night Members and visitors are reminded to do quietly with the minimum of noise.

Each Member or visitor camping or staying on the Club premises shall comply with the requirements of the Canterbury City Council Caravan Licence and any instructions issued by the GMC as displayed on the Health and Safety Notice Board in the Briefing Area. Failure to comply with this requirement may lead to the Member or visitor being asked to leave site.

No open fires, barbeques, candles or other naked flame units are permitted in the Club field.

No music may be played in the boat field at a level that may cause annoyance to our neighbours.

15 Supervision of Children and Young Persons (under age 18)

This byelaw sets out the SSC requirements for supervision of and responsibility for children or young persons on the SSC premises and/or intending to take part in SSC activities at any time.

Any child(ren) or young person(s) must be supervised by a parent, a legal guardian or a 'nominated supervising adult' - defined as the 'Supervisor' within paragraph 15.4 of this bye-law.

No member may give or lend a child or young person a key, or allow them to have a key, for access to the club that might permit them access without supervision.

15.1 Supervisor Responsibilities

The Supervisor shall at all times be fully responsible for their own compliance with this Byelaw and for the actions, activities and care of the child(ren) or young person(s) whilst they are on the SSC premises or taking part in SSC activities.

The Supervisor shall be responsible for completion of the relevant forms defined in paragraph 15.4 and for their submission to the Club Secretary or the Race Officer for inclusion in the 'SSC Supervision Register'.

Children under the age 14

- Children must not be left unsupervised on the SSC premises.

All Children and Young Persons under the age 18 intending to sail

- The Supervisor must be on site at all times and will be fully responsible for the child's or young person's activities, actions and care whilst the child or young person is sailing in SSC events.
- The child or young person may only sail in SSC events with their Supervisor or a sailing adult nominated by their Supervisor unless the child or young person is both
 - a Member of the SSC and
 - either holds relevant RYA levels 1 & 2 sailing competency certificates or has previously demonstrated sailing competence to the satisfaction of the Race Officer

The Supervisor shall on each sailing day notify the Race Officer if they would like to permit a child or young person in their care to sail in a SSC event, whether accompanied or not, prior to signing the relevant sailing declaration sheet.

In making this decision the Supervisor should particularly, but not exclusively, take into consideration the age and abilities of each child or young person, the activity and conditions in which the activity is being undertaken in order to determine the level of supervision. For instance the Supervisor must decide whether a child or young person needs an adult in the boat with them or whether an adult can supervise the child from the shore or another boat. During an activity, the level of supervision must be reassessed as the conditions change.

Additionally the Supervisor shall

- identify the child(ren) or young person(s) under their care on the sailing declaration sheet by annotating "U" (defined as under 18) and placing their own initials besides the helm or crew names as appropriate.
- inform the Race Officer how the Supervisor can be contacted during sailing.

15.2 Race Officer Responsibilities

The Race Officer shall examine the relevant daily sailing declaration sheets after the race briefing and make note of any entrants to the day's activities annotated "U" (defined as under 18) and their Supervisors.

The Race Officer may, at their discretion, refuse permission for a child or young person to sail in a SSC sailing event and shall as soon as practicable notify the Supervisor of such decision.

15.3 Race Duties

Race Management - A child or young person may, for training purposes, be allocated duties to assist the Race Officer ashore.

Patrol Boats - No person under the age of 18 may undertake SSC patrol boat duty or be permitted to helm a SSC patrol boat at any time except when under instruction by a certificated RYA Powerboat Instructor for training purposes.

15.4 Definitions & Procedures

“Child(ren)” A person or persons under 14 years of age

“Young Person(s)” - A person or persons being 14 to 18 years of age

‘Supervisor’ – The relevant parent, legal guardian or ‘nominated supervising adult’ who is a Member of the SSC.

‘Nominated supervising adult’ – A parent or legal guardian may nominate, in writing, an adult full member of the SSC club to be the ‘nominated supervising adult’ for a child or young person attending the SSC premises.

- ***Where the nomination shall apply for the membership year*** - a completed ‘Annual Nominated Supervising Adult Form’ shall be submitted to the SSC Club Secretary for each child or young person each year, to be held on file. A copy of the form shall be held in the ‘SSC Supervision Register’ for the membership year.
- ***Where the nomination shall apply for a specific sailing day*** - the parent, legal guardian and ‘nominated supervising adult’ shall complete the ‘Daily Nominated Supervising Adult Form’ in the ‘SSC Supervision Register’ for each child or young person that attends the SSC premises

‘SSC Supervision Register’ -The SSC Supervision Register shall be kept in the Race Tower and shall contain:

- **Part 1** – a copy of all Annual Nominated Supervising Adult Forms sent to the SSC Club Secretary and approved by the General Management Committee.
- **Part 2** – blank copies of the Daily Nominated Supervising Adult Form for completion on each sailing day in the absence of an annual declaration, and any such completed forms.

16. Conduct

All Members and visitors attending the club or engaging in communications with other Members are expected to observe the spirit and detail of the SSC Code of Conduct (Appendix 1 to these Byelaws) which will be displayed on the official club noticeboards and on the club website.

In the event that a Member or Member’s visitor is alleged to have breached the Code while attending the Club, or any part of the Club Rules, Byelaws or Sailing Instructions the alleged breach should be reported to a GMC member as soon as practicable. Where the incident involves parties taking part in and during racing then, if appropriate, the matter should be dealt with under the Protest system of the RYA Racing Rules of Sailing by completion of a Protest Form, which can be obtained from the Race Tower, within the prescribed time limit.

Otherwise the GMC member should, with assistance from other GMC members if necessary and without prejudice, record the date and time of the occurrence of the alleged incident in the Incident Report Book in the tower, together with the names of the persons reporting the incident and of those allegedly involved or possible witnesses. The GMC member should notify the other GMC members of the incident as soon as practicable.

The GMC shall, within 14 days if practicable, decide if the incident requires further investigation by the GMC, or where a breach of UK law may have occurred, by referring the matter to Kent Police.

In the event that the GMC decide to investigate the incident they shall determine the format of the investigation, taking legal advice if appropriate, and then notify those allegedly involved of this decision. The GMC may, subject to a simple majority vote of GMC members present, decide to temporarily exclude those allegedly involved from the Club premises during the investigation.

Following investigation, where the conduct of any Member or Member’s visitor is considered to be injurious to the character or interests of the Club, the GMC shall have the power to invoke sanctions against that Member. Possible sanctions include but are not limited to:

- Requiring written apology to all involved and to the Club Members via the GMC
- Temporary exclusion from Club Sailing Events for a determined period
- Temporary exclusion from the Club premises for a determined period
- Expulsion or exclusion from the GMC or other Club offices
- Non-renewal of Membership at year end
- Expulsion from the Club under Club Rule 21

Expulsion from the Club shall require a unanimous decision by GMC members, other sanctions shall be carried by a simple majority of the GMC members present.

Before the Committee imposes any sanctions the Secretary will invite the Member to provide a written explanation of the Member's or Member's visitor's conduct and shall give the Member full opportunity of making explanation to the GMC, or of resigning membership. Appeal against expulsion or other sanction may be made to the Club Members in a Special General Meeting.

In the event that the incident involves a breach of the Code by a GMC member then that member shall be excluded from all GMC discussion and investigation into the incident excepting to present their evidence as an involved party during the investigation.

Jan 2017 onwards

Superceding all previous Byelaws.

Issued by the Honorary Secretary on Behalf of the General Management Committee

Appendix 1 – SSC Code of Conduct (to be displayed within the Club Premises)

It is the policy of Seasalter Sailing Club that all members and visitors show respect and understanding for each other, treat everyone equally within the context of the sport, and conduct themselves in a way that reflects the principles of the club. The aim is for all users to enjoy the Club and their sport.

Abusive language, swearing, intimidation, aggressive or abusive behaviour or lack of respect for others or their property is not acceptable and may lead to immediate temporary exclusion from the club premises and subsequent disciplinary action under the Club Rules and Byelaws. The Committee reserves the right without prejudice to report an incident to Kent Police if there is concern that a breach of law may have occurred.

All users of SSC shall be expected to:

- Abide by the Club Rules, Byelaws and Sailing Instructions and the RYA Racing Rules of Sailing
- Respect other users of the club and members of the public
- Respect and support instructions given by Duty Team and/or Committee Members
- Support the involvement and inclusion of all those taking part in activities at the club
- Take care of all property belonging to the club, other members and visitors
- Never borrow or use the property of others or the Club without prior permission
- Never abuse, bully or initiate personal confrontation with other members either in person, by phone or by other communications
- Use the RYA Protest procedure for reporting any alleged breach of sailing rules or conduct
- Communicate any alleged breach of this Code to a Committee Member as soon as practicable

Supervisors of club users who are under 18 shall also be expected to:

- Safeguard the under 18 club user(s) as required by Club Byelaw 15
- Ensure that under 18 club user(s) comply with the above requirements of this Code

Committee Members and Duty Team Members shall be expected to:

- Act in the best interests of the club and its members and visitors
- Consider the welfare and safety of participants in club activities
- Manage and/or assist with club activities in a manner that promotes fair play and inclusion
- Seek advice from others when faced with safety concerns before initiating any sailing event – this may relate to fleets or to individuals planning to sail or the availability and/or suitability of Duty Team members on the day.

Reporting a Breach of this Code of Conduct

- Any member or visitor who considers that there has been a breach of this Code should report the matter to a Committee Member as soon as possible on the day
- The Committee Member should use the Incident Report Book in the Race Tower to record the date, time and names of those persons reporting the alleged incident, together with, if known, the names of those allegedly involved and/or possible witnesses.
- The Committee Member should notify the other Committee Members as soon as practicable and the Committee shall consider the matter under Club Byelaw 16.
- If the breach involves a Committee Member then that Committee Member shall not be permitted to assist in the log of information or sit on any hearing or discussions subsequently investigating the alleged breach except as a witness.
- The Committee may, without prejudice, ask the alleged perpetrator(s) of the incident to absent themselves from the club premises until the investigation is complete.

SEASALTER SAILING CLUB RULES

NAME

1. The Club shall be called "The Seasalter Sailing Club".

OBJECTS

2. (a) The principal aims of the Club shall be to encourage amateur yacht and sailing boat racing and cruising and the promotion of social activities among the Members.
(b) The Club is of a non-profit nature and any surplus income or gains shall be invested in the Club. There shall be no distribution of Club assets, in cash or kind to Members or third parties, except for donations by the Club to Charities or other Clubs that are registered as Community Amateur Sports Clubs.

BURGEE

3. The Burgee of the Club shall consist of a Cockle Shell, yellow on a ground, pale blue.

MANAGEMENT

4. The management of the Club shall be vested in a General Management Committee, hereinafter referred to as the Committee.

MEMBERSHIP

5. (a) Any person whether or not the owner of a yacht or sailing boat who is keen and interested in sailing is eligible as a candidate for membership.
(b) Membership of the Club is open to all the community and without discrimination on the grounds of ethnicity, nationality, sexual orientation, religion, sex, age or disability except as a necessary consequence of the requirements of this sport.

EXECUTIVE OFFICERS

6. The Executive Officers of the Club shall consist of the four Flag Officers, namely, the Commodore, the Vice-Commodore, a Rear Commodore (Sailing) and a Rear Commodore (Administration) and the Hon. Treasurer, the Hon. Secretary, the Hon. Sailing Secretary and the Hon. Social Secretary.

All of these Officers shall be elected at the Annual General Meeting in each year to hold office until the conclusion of the next Annual General Meeting. The retiring Officers shall be eligible for re-election.

HONORARY MEMBERS

7. There may be appointed honorary memberships consisting of a President, Vice-Presidents and other Life Honorary Members. The aforesaid memberships shall be Life honorary appointments granted only by the Club in General Meeting on the recommendation of the Committee. Such honorary appointments will carry no executive authority but the holders thereof will be entitled to all the rights and privileges exercised by the ordinary Members of the Club including the right to seek election as an Officer of the Club or a Member of the Committee.

The Committee may also grant annual Honorary Membership to Flag Officers of local Sailing Clubs and to such other persons as are committed to assist the Club in the running of competitions and other sailing activities but these appointments will not carry voting rights.

The names and addresses of the recipients of all such honorary appointments shall be posted on the Official Notice Board seven days before the day of election.

CLUB PROPERTY

8. (a) There shall be at least three Trustees of the Club who shall be appointed from time to time as necessary by the Members of the Club from among ordinary or honorary Members who are willing to be so appointed. A Trustee shall hold office during his lifetime or until he shall resign, by notice in writing given to the Committee, or until a resolution removing him from office shall be passed at a meeting of the Committee by a majority comprising two-thirds of the Members present and entitled to vote.

(b) All property of the Club, including land and investments, shall be held by the Trustees for the time being, in their own names so far as is necessary and practicable, on trust for the use and benefit of the Club. On the death, resignation, or removal from office of a Trustee, the Committee shall appoint a new Trustee in his place and shall as soon as possible thereafter take all lawful and practicable steps to procure the vesting of all Club property into the names of the Trustees as constituted after such appointment.

(c) The Trustees shall in all respects act, in regard to any property of the Club held by them, in accordance with the directions of the Committee; and shall have power to sell, lease, mortgage or pledge any Club property so held for the purpose of raising or borrowing money for the benefit of the Club in compliance with the Committee's directions, but no purchaser, lessee or mortgagee shall be concerned to enquire whether any such direction has been given.

(d) The Trustees shall be effectually indemnified by the Committee out of the assets of the Club from and against any liability, costs, expenses and payments whatsoever which may be properly incurred or made by them in the exercise of their duties or in relation to any property of the Club vested in them, or in relation to any legal proceedings, or which otherwise relate directly or indirectly to the performance of the functions of a Trustee of the Club.

THE COMMITTEE

9. The Committee shall consist of the Executive Officers and not more than six other Members of the Club elected to serve thereon by the Club in General Meeting. If a vacancy occurs by death or resignation the Committee may co-opt a Member to fill the vacancy.

Five Members present shall form a quorum.

ELECTION OF MEMBERS

10. Candidates for membership are required to forward to the Honorary Secretary the specified form of application duly completed together with one year's subscription and the appropriate entry fee. Their names shall be posted on the Official Notice Board seven days before the day of election. New Members shall be elected in Committee.

No candidate shall be deemed to be elected unless supported by a two-thirds majority of those present and voting in Committee.

A Member, elected after the 1st October in any year, who shall have paid his subscription for that year, shall not be required to pay any subscription for the following year.

All parents, guardians or supervising adults of members under age 18 must comply with SSC's 'Supervision of Children and Young Persons' policy contained in SSC Byelaws.

CESSATION OF MEMBERSHIP

11. Any Member wishing to withdraw from the Club shall give written notice of his desire to do so to the Honorary Secretary. If such notice be received after the 31st day of March in any year the Member shall be liable to pay the subscription for that year.

Club property including any Club keys in the possession of an ex-Member shall be returned to the Honorary Secretary. Any person ceasing to be a Member of the Club shall forfeit all claim upon it and no part of the subscription shall be returned.

SUBSCRIPTIONS AND ENTRY FEES

12. The Annual membership subscriptions are due on 1st Jan.

There shall be the following classes and types of membership:

Full Membership

(b) Family Membership, which covers the Husband and Wife (or co-habiting partnership) and their children up to the age of 18.

(c) Single Membership, which is payable by single members aged 25 and over at the beginning of the year.

(d) Young Adult Membership, which is payable by Members of age 18 and above, but under the age of 25 at the beginning of the year.

(d) Junior Membership, which is payable by Members under the age of 18 at the beginning of the year and not covered by Family Membership.

(e) Student Membership, which is payable by members aged 25 and over who are undertaking a further education course at a recognised further education establishment, or are apprenticed, and not in paid employment.

Associate Membership

For non-sailing Members who will be entitled to the rights and privileges under these Rules except:

(i) those Rules, Byelaws, and Regulations restricted to sailing matters,

(ii) the right to vote, and

(iii) they will not be eligible for Office or service on the General Management Committee though they may be co-opted to Sub-Committees at the discretion of the Committee.

The types of Associate Membership shall be

(a) Husband and Wife only.

(b) Single Members over the age of 18 years

The rates of subscription payable for each class of membership shall be fixed for the next year at the Annual General Meeting, on the recommendation of the Committee. Entry fees shall be payable by all new Members admitted to the Club at a rate to be fixed by the Committee.

Any Member who has not paid the annual subscription by the 1st day of March shall be requested in the name of the Committee to pay the same within 28 days and if this is not paid by 31st day of March his name may be removed from the list of Members by the Committee.

A Member's name may be restored at the discretion of the Committee.

ELECTIONS

13. Not less than 35 clear days before the Annual General Meeting the Honorary Secretary shall call for nominations for the posts of the Executive Officers and for other Members of the Committee.

In accordance with the above the names of those Members willing to serve as Executive Officers or Committee Members, duly proposed and seconded in writing, shall be sent to the Hon. Secretary. The last day for the receipt of nominations shall not be earlier than 21 clear days after the date of the Notice calling for nominations.

The Honorary Secretary and at least one other Member of the Committee shall inspect the nominations received and after certifying that they are in order affix a list thereof on the Club Notice Board at least seven clear days before the date fixed for the Annual General Meeting.

The elections of Executive Officers and Committee Members shall be by ballot. Family memberships will be entitled to two votes, one vote for the husband and one vote for the wife or partner. Single memberships and junior memberships shall be entitled to one vote per membership.

Scrutineers shall be appointed at the Annual General Meeting to collect the ballot papers, count the votes and certify to the Chairman the number of votes cast for each candidate.

GENERAL MEETINGS

14. An Annual General Meeting of Members shall be held not later than 31st October at a time and place to be fixed by the Committee.

No business (except the passing of the accounts, and the elections of the Officers, Committee and Auditors and any business that the Committee may order to be inserted in the notice convening the meeting) shall be resolved at such meeting unless notice thereof be given to the Honorary Secretary on or before one calendar month prior to such meeting.

Special General Meetings shall be convened at any time by the Honorary Secretary whenever required by the Committee or upon receipt of a requisition signed by not less than twelve Members of the Club. In all such cases the Honorary Secretary must require the purpose of the meeting to be notified to him and he must advise Members of such purpose in the Notice convening the meeting.

All General Meetings of Members must be convened by sending a Notice in writing to Members at their last known address not less than fourteen clear days before the date specified for holding the Meeting.

At any General Meeting voting shall be by show of hands and a declaration by the Chairman that a proposition has been carried or lost or carried or not carried by a particular majority shall be conclusive evidence of the fact. A ballot may, however, be demanded by at least five Members present. No votes will be accepted or recorded at any General Meeting unless registered in person by the Member. The quorum for any General Meeting shall be fifteen.

CHAIRMAN

15. The Commodore or other Flag Officer shall take the Chair at all General Meetings. In the absence of a Flag Officer, the Members present shall elect a Chairman.

The Chairman shall in all cases in the event of an equality of votes on a division have a casting vote in addition to his vote as a Member.

AUDITORS

16. The Members shall elect at the Annual General Meeting two Members of the Club, not being Officers or Members of the Committee, or a firm of chartered accountants, to act as Auditors until the conclusion of the next Annual General Meeting.

The Auditors so elected shall report to the Club in writing on the books and accounts of the Club. The retiring Auditors shall be eligible for re-election and shall be nominated and elected in the same manner as are Committee Members.

COMMITTEE

17. (a) The Committee shall manage the affairs of the Club according to the Rules and shall apply the funds of the Club to the objects of the Club, and shall make such byelaws, rules and regulations as they think fit as to the management of the Club or its premises. The Committee, or Honorary Secretary as agents for the Club and its Members, shall enter into contracts only so far as they are expressly authorised, or authorised by implication, from these rules. Neither the Committee nor the Honorary Secretary shall, without the express authority of the membership, pledge the credit of the membership beyond the subscription payable by such membership in accordance with Rule 17c hereof.

(b) A member of the Committee, and the Honorary Secretary or Honorary Treasurer, in transacting business for the Club, shall disclose to third parties that he is so acting.

(c) In pursuance of the authority vested in the Committee by Members of the Club, members of the Committee are entitled to be indemnified by the Members of the Club against any liabilities properly incurred by them or by the Honorary Secretary on behalf of the Club wherever the contract is of a duly authorised nature or could reasonably be assumed to be of a duly authorised nature and entered into on behalf of the Club. The limit of a Member's indemnity in this respect shall be a sum equal to one year's subscription at the then current rate unless the Committee has been authorised otherwise by a meeting called under Rule 14 hereof.

(d) It shall be the responsibility of the Honorary Treasurer to keep a complete and accurate account of the Club's finances.

MEMBERS' NAMES AND ADDRESSES AND PARTICULARS OF YACHTS AND SAILING BOATS

18. Members shall communicate to the Honorary Secretary any change of their addresses or in the names and particulars of their yachts and sailing boats. Any notice posted to them under the last given address shall be considered to have been duly delivered.

VISITORS

19. Members may invite visitors to the Club. A Member inviting a visitor shall, on entering the Club, insert the visitor's name in the Visitor's Book and sign the entry.

The Member shall be responsible for the conduct of his guest whilst on the Club premises. No Member may introduce the same guest on more than five occasions in any one year.

20. Any person who is a competitor in any event sponsored or organised by or on behalf of the Club, and any person who is a member of the crew of such competitor for the purpose of the race, is entitled to the use of the Club premises within a period of twenty-four hours before and after the event in which they are competing.

EXPULSION OF MEMBERS

21. Every Member on joining the Club implicitly undertakes to comply with its rules and bye-laws and any refusal or neglect to do so or any conduct which in the opinion of the Committee is either unworthy of a Member or otherwise injurious to the interests of the Club shall render a Member liable to expulsion by the Committee provided that before expelling a Member the Committee shall call upon him for an explanation of his conduct and shall give him an opportunity of defending himself or of resigning his membership.

The vote on a resolution for expulsion shall be by ballot and the resolution shall only be carried if not less than three-quarters of the Members of the Committee vote in favour of the resolution.

RULES GOVERNING THE SALE OF ALCOHOLIC REFRESHMENT IN THE CLUB

22. The purchase for the Club and the supply by the Club of intoxicating liquors shall be exclusively controlled by the Committee.

No profit from the sale of intoxicating liquor shall be applied otherwise than for the benefit of the Club or for a benevolent or charitable purpose to be nominated by the Committee.

23. No person under the age of eighteen years may buy, attempt to buy or consume alcoholic liquor in the Club nor may any person buy or attempt to buy alcoholic liquor for consumption by a person under eighteen years of age.

24. Intoxicating liquor may be sold to or for consumption on the premises by those persons over the age of eighteen years who are Members of the Club or who are entitled to use of the Club in pursuance of Rule 20.

25. The opening hours of the Club bar shall be set and varied by the Committee within the limits as defined in the Club Premises Licence.

The Permitted hours under the Club Premises Licence are from 12:00 to 23:30 each day of the year except New Year's Eve when an extension until 01:30 on New Year's Day applies.

DISSOLUTION OF THE CLUB

26. If, upon the winding up or dissolution of the Club, there remains after the satisfaction of all its debts and liabilities any property whatsoever, the same shall not be paid or distributed amongst the Members of the Club. The Trustees, shall dispose of the net assets remaining to one or more of the following:

- (i) To a charity and/or
- (ii) To another Club with similar sports purposes and/or
- (iii) To the sport's national governing body for use by it for related community sports."

ALTERATION OF RULES

27. These rules shall not be added to, altered or rescinded without the sanction of the Members present and voting at a General Meeting called for the purpose.

Notice of any alteration or addition to the rules intended to be proposed by a Member of the Club shall be given to the Secretary in writing at least one calendar month in advance if the same is to be proposed at the Annual General Meeting or at least one month before any Special General Meeting at which the same is to be brought forward and full particulars of any such proposed alterations or additions shall be set out in the notice convening the meeting.

All such proposed alterations or additions and any amendments to them which may be proposed and seconded shall be put to the vote of the Meeting and provided that on a show of hands a majority of two-thirds of the votes of those Members present and voting shall be cast in favour of any proposed alterations or additions or amendments then the same shall be deemed to be carried.

October 2019 (as last amended by 2019 AGM)